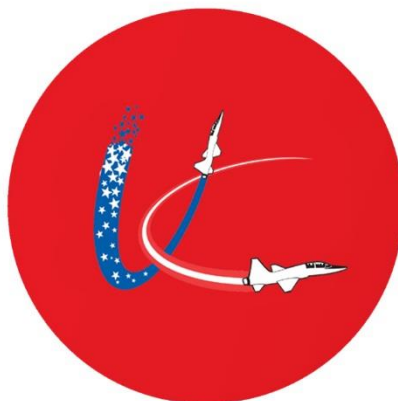


2018

CITY OF UNIVERSAL CITY ANNUAL REPORT

DEVELOPMENT SERVICES
EDC
FINANCE
FIRE DEPARTMENT
LIBRARY
MUNICIPAL COURT
OLYMPIA HILLS
POLICE DEPARTMENT
PUBLIC WORKS



2018

UNIVERSAL CITY
ANNUAL REPORT

DEVELOPMENT SERVICES

ADMINISTRATION

Fiber Optics project began in 2018. Laying fiber helped to increase connectivity and efficiency throughout the City.

Leadership Lab was created to help create bridges and increase communication between departments.

Mobile Hot Spots were installed to keep field employees connected to the City network which helps increase productivity.

BUILDING

74 new homes with a valuation of \$18,665, 578

23 commercial projects including new buildings and tenant finish outs with a valuation of \$13,835,857

679 home repair project such as windows, decks, roofs, patios, and remodeling with a valuation of \$9,772,003



BOARD OF APPEALS

27 cases resulting in four structures being demolished

Seven residential cases with completed remodels and sixteen cases still undergoing reconstruction

Valuation of the twenty-three remodels of \$1,015,300

HEALTH

Implementation of the Fats, Oils, and Grease Ordinance
Food Establishments with Grease Traps – 68



2018

UNIVERSAL CITY
ANNUAL REPORT

ECONOMIC DEVELOPMENT CORPORATION

EDC INCENTIVES

Triangle Shopping Center
Rush Fun Park
Tuesday Morning
Rapid Fired Pizza
Acme Ace Building



EDC PROJECTS

Community Messaging Board
Gibbs Sprawl Rd. Reconstruction



EVENTS

The City hosted another year of successful events. All of the City events continue to draw in the crowds and in some cases, twice as many as the previous year. They prove to be a great draw for visitors to Universal City as well as an opportunity for local businesses to support their community.

2018 Events: Snowfest, Egg Hunt, America's Armed Forces River Parade, Father Daughter Dance, Movies in the Park, Casino Night, Toga Run, Splashfest, Pumpkin Patch, Veterans Parade, Tree Lighting and Event Volunteer Appreciation Party.



2018

UNIVERSAL CITY
ANNUAL REPORT

FINANCE



UTILITY ONLINE PAYMENTS VIA CHECK

Universal City added on-line payments via check as a no cost payment option for UC residents to pay their utility bill. This eliminates the need to mail or come to City Hall in person. On-line check payments are automatically recorded within the utility software.

ELECTRONICS/COMPUTER FOR FINANCIAL TASKS

The City implemented a new software program which streamlines the annual budget procedure. The electronic purchase order tracking system eliminates paper as well as provides a system for tracking purchasing orders by vendor, date or department. The bank reconciliation program has also been added to the electronic capabilities.

CHANGED INSURANCE CARRIERS FOR EMPLOYEE HEALTH INSURANCE, DENTAL AND VISION, AND LIFE INSURANCE

The City offers health, dental, vision and life insurance for employees. In December 2018, the City changed insurance carriers which offers different plans to include a Health Savings Account. The monthly payments are lower saving money for the City.



PURCHASING CARDS

Finance has incorporated purchasing cards to assist the departments in making their daily purchases. Cards can be used to purchase directly on-line or onsite for essential needs such as training classes, out of town travel, emergency purchases or purchasing from a vendor where the City does not have an account. This eliminates paper purchasing requests but still allows for managed control as well as expedites the purchase. The City also receives a rebate semi-annually on the cumulative spent.



2018

UNIVERSAL CITY
ANNUAL REPORT

FIRE DEPARTMENT



TRAINING PROGRAMS

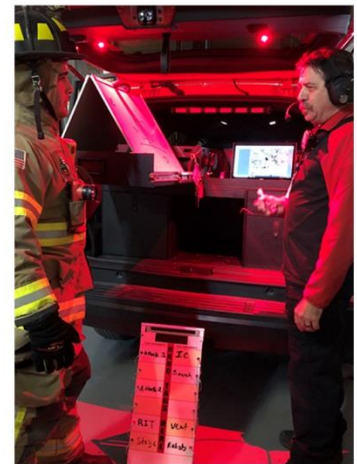
All-Hazards training program has logged over 3,750 hours of training this year not including all of the continuing education hours for EMS. We accomplished many certifications such as wildland firefighters, fire officer, fire instructors, arson detection for first responders, active shooter, vehicle extrication, hazardous materials, pump operator, fire tactics, and the list goes on. A culture for training has created a well oiled machine!

TECHNOLOGY UPGRADES

Technology upgrades included fiber optics line, pre-incident planning software, transition to paperless, records management program, dispatch operational upgrades, vehicle hot-spots, Tough-books in the first out apparatus, and converting the entire City's phones and tablets to the First Public Safety Broadband Network, FirstNet through AT&T.

PANCAKE BREAKFAST

This pancake breakfast this year was the best attended. 850-1000 people enjoyed pancakes and sausage adding approximately \$2,800 to the Burn Out Fund.



EQUIPMENT CUSTOMIZING

In-house customization of the Polaris Ranger included installation of a winch, LED light bars, a recycled siren, roof mounted wildland fire fighting tools, headache rack tools, and backpack fire pumps. All installation and fabrication done by the firefighters to make this wildland response ready.

2018

UNIVERSAL CITY
ANNUAL REPORT

LIBRARY



SERVING UNIVERSAL CITY

Volunteers provided more than 3,300 hours of service in 2018. Library volunteers catalog and process materials, plan and assist with programs, and provide circulation services for library users.

The library added 1,657 new cardholders and served more than 14,000 active library cardholders in 2018.

More than 36,000 physical items – books and DVDs – were checked out during the year.



COMMUNITY CALENDAR

The library offered a full calendar of summer reading activities, and story times throughout the year for infants, toddlers, pre-schoolers and school-aged children.

Other programs included concerts, a senior nutrition program, white elephant bingo, crafts and community arts projects, and a popular month-long educational series and exhibit on Mexican Free-tailed bats.

Over 4,000 people attended our children's programs with an overall attendance at library programs topped 5,600.

2018

UNIVERSAL CITY
ANNUAL REPORT

MUNICIPAL COURT



COURTROOM EFFICIENCY

With addition of Judge Thompson in 2018, we now have a trio of judges to better serve our court.

COURT ADMINISTRATOR

Deputy Clerk Brenda Watkins took over the warrant program from the Court Administrator. She now processes a large volume of warrant cases quickly, accurately and efficiently in addition to her regular duties.



ACCESSIBILITY AND FLOW

Coordinating the process with the City Clerk, the courtroom was rearranged to improve the accessibility and flow for people appearing before the Judge. It was also done with the goal of improving security for anyone in the courtroom.



2018

UNIVERSAL CITY
ANNUAL REPORT

OLYMPIA HILLS FOOD AND BEVERAGE



HAPPY HOURS

In May, Olympia Hills Bar & Grill began hosting Happy Hours every Thursday from 5 PM-8 PM. Featuring live entertainment with a variety of drink and food specials, it has become the “place to be”.

FEATURED WEDDING FACILITY

Olympia Hills caught the attention of the San Antonio Weddings Magazine which featured the banquet and wedding facility in their 2018 issue. The magazine featured a “BOHO Beauty” photo shoot and article highlighting the wedding venue and catering.



RENOVATED BRIDAL SUITE

To keep up with the demands of the modern bride, Olympia Hills transformed an existing space into a bridal suite. The remodel included new flooring, paint and built-in counter tops. New makeup lighting, a beautiful chandelier and sliding barn door complete the modern and elegant look of the space.

2018

UNIVERSAL CITY
ANNUAL REPORT

OLYMPIA HILLS GOLF COURSE



COURSE SIGNAGE

In June, the course added all new signage. The signs will help golfers safely navigate around the course, especially those experiencing the course for the first time.



SAND TRAP IMPROVEMENTS

In November and December, the staff renovated all bunkers which included drainage repair, rock removal and sand depth consistency.



NEW JOHN DEERE ROUGH MOWER AND 2 GATORS UTILITY VEHICLES

In response to a fully staffed Maintenance crew, extra vehicles were added to expedite course projects. In 2018, Olympia Hills purchased a new Rough Mower and two gators.

2018

UNIVERSAL CITY
ANNUAL REPORT

POLICE DEPARTMENT



NEW OFFICERS

UCPD welcomed 6 new officers to the department in 2018.

SECURED PARKING

An enclosed parking area was built to protect the police vehicles and officers.

NATIONAL NIGHT OUT KICKOFF

UCPD hosted another great kickoff event for the entire community.



MADD RECOGNITION

The Universal City Police Department (UCPD) was honored with the Outstanding Agency Award for making a difference by going above and beyond in the area(s) of education, prevention, policy or enforcement and whose efforts are making an impact in reducing alcohol-related death and injury on Texas' roads. Several officers also received individual awards for their number of DWI arrests.



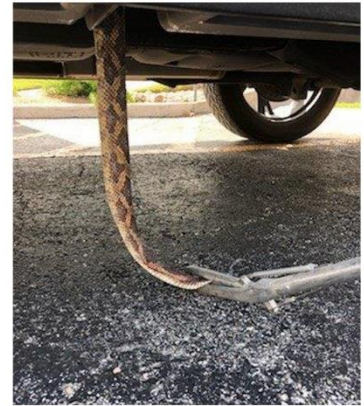
2018

UNIVERSAL CITY
ANNUAL REPORT

PUBLIC WORKS ANIMAL CARE & CONTROL

ON THE JOB

- Responded to 1,000 Wildlife and Domestic Animal concerns
- Adopted 200 Dogs and Cats to New Families
- Reunited 261 Pet with Their Owners
- Licensed 1,140 Dogs and 230 Cats



COMMUNITY OUTREACH

Animal Control Officers visited local schools to educate students about responsible pet ownership and spoke with pet owners about City animal control ordinances.

Along with Homes for the Homeless the ACC held several community events including the Blessing of the Animals by Rev. Mike Widner with Christ the King Lutheran Church, a low-cost rabies vaccination and microchip clinic, and Valentine and Santa pictures with pets.

Hosted continuing education classes for our Animal Control Officers along with other surrounding City and County Animal Control Facilities and Humane Societies with the Texas Academy of Animal Control (TAACO) and Texas Department of Human Health Services (TDHS).

10 YEAR CELEBRATION

In August 2018, the ACC turned 10 years old! Staff and volunteers celebrated by offering resident pet owners free one year City licenses, family entertainment, activities and vendors.

In addition, the dog park was renamed in honor of Aina B. Blake.

FACILITY UPGRADES

The existing sally port received a much needed upgrade to a covered carport with attic storage and new lighting making the area much safer and secure for staff and volunteers.

The covered carport will provide protection from the weather for staff when loading and unloading animals.



2018

UNIVERSAL CITY
ANNUAL REPORT

PUBLIC WORKS PARKS

PARK IMPROVEMENTS

New shade structures were installed at Universal City Park over the bleachers at ball fields 1, 2, and 3.

22 new trash can receptacles were budgeted to be purchased and placed at parks throughout the City.

Red Horse Park and Northview Park received illuminated monument signs to help identify the parks.

Renovated the Cimarron club house, inside and out.



NEW EQUIPMENT

Purchased new aerator for parks ground maintenance.

Purchased new service truck to replace old Ford Ranger.

Purchased new Kabota all-terrain vehicle to replace old Kawasaki mule.

WELCOME SPLASHPAD

The addition of the Northview Splashpad to the City parks was approved and began construction in June. After a rainy fall and several construction setbacks, the City is excited to open its first splashpad in March 2019.



2018

UNIVERSAL CITY
ANNUAL REPORT

PUBLIC WORKS STREETS



STREET IMPROVEMENTS

Street Bond improvements included milling and overlay, as well as, some street reconstruction completed in 2018 on the following streets:

- UC Blvd. from city limit to Athenian. (2900 block)
- Palisades Drive from Pat Booker to 1604
- Balboa Dr. (600 - 700 block)
- Madrid Dr. (300 block)
- Amistad Blvd. (100 block)
- Cordoba Dr. (300 block)
- Rifle Gap/Friendswood Path

COMMUNITY IMPROVEMENTS

By request of the Texas Legislature, we increased the letter size of street signs in the Meadowland and Cimarron subdivisions. Currently working on Olympia Hills Subdivision.

Constructed and beautified an island off UC Blvd. and Robin, installed a variety of flowers and roses.



Purchased and installed flashing lights for two school crossing locations one located at Athenian by Olympia Elementary and the other at Old Cimarron Trail by Salinas Elementary School.

Successful spring and fall clean-up for Universal City residents.



FLEET ADDITIONS

A 2018 Chevy Silverado Crew truck was added to the general services fleet for maintenance of streets and alleys.

For lifting, loading and transporting heavy items, a 2018 Silverado Chevy truck equipped with a lift tail gate, was added to the fleet of streets vehicles.

2018

UNIVERSAL CITY
ANNUAL REPORT

PUBLIC WORKS UTILITIES

THE UNIVERSAL CITY UTILITIES DEPARTMENT CONTINUES TO KEEP THE CITY'S AWARD WINNING WATER FLOWING. MANY NEW ADDITIONS WERE MADE TO THE CITY'S SYSTEM AND THE UTILITIES TEAM ASSISTED WITH SEVERAL CONSTRUCTION PROJECTS.

15 new water sample station sites were installed throughout the City.

150 feet of new 8" water main was installed on Cordoba Circle along with new 1" copper water for services.

Assisted with the installation of the new 16" Water Main under 1604 at Kitty Hawk Rd.

Assisted in the upgrade of the roadway project by lowering all water services in conflict with the upgrade of the roadways system across the City.



To make sure that water is available for City customers during emergency situations, the utility department contracted and installed an Emergency Generator for well site #8.



A New Booster Pump station was constructed at the Pat Booker Road Standpipe Water Plant.

